

Eatonton Putnam Water & Sewer Authority

Wastewater Plant Operator Position

Duties: Supervision and participation in the operation and maintenance of a Wastewater Treatment Facility, inspect plant for proper operation of equipment and processes; collect samples and perform laboratory tests, monitor computer, processes and maintain necessary documents, reports, logs and records. Some weekend work will be required. Competitive pay and benefits.

Qualifications: Minimum - Georgia Certified Class II Wastewater License. A valid Georgia Driver's License and dependable transportation.

Major duties:

- Plans, directs and manages wastewater treatment plant and lift station operations.
- Plans, directs and manages wastewater lab activities.
- Tests wastewater performance evaluation samples as required by EPD and EPA.
- Monitors operations; adjust procedures and methods to comply with permits, regulations and department policies and procedures.
- Assists Director in preparing, allocating and monitoring the annual budget for plant and laboratory.
- Orders and maintains laboratory equipment.
- Maintains inventory of chemicals and supplies necessary for plant operations.
- Performs all quality assurance testing for both water and wastewater.
- Maintains state lab certification for wastewater laboratory.
- Serves as a contact for the state EPD, federal EPA and other regulatory agencies.
- Resolves customer complaints
 - collects water samples for laboratory analysis.
- Performs duties of Wastewater Treatment Plant Operator as required.
- Performs other duties as assigned.

Minimum Qualifications:

- Must possess a high school diploma or GED that is issued by a school or organization recognized as accredited by the Council for Higher Education Accreditation (CHEA) or the U. S. Department of Education (USDOE)
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years experience.
- Possession of or ability to readily obtain an appropriate state-certified license for water or wastewater treatment or distribution as appropriate.
- Possession of or ability to readily obtain a valid driver's license for the State of Georgia for the type of vehicle or equipment operated.

Applicant must pass a drug screen test and physical examination upon conditional offer of employment.

Position Summary

The operator will assist in the daily operation of the plant; maintain, operate, repair and/or replace equipment as necessary; collect and test samples; record plant data and trend analysis; prepare monthly reports for process control and regulatory purpose; calibrate lab equipment; maintain accurate plant documents.

Other Required Duties:

- Maintenance and inspections of lift stations.
- Chemical addition and adjustments.
- Grounds Maintenance.
- Assist with other departments when needed.

Qualifications

- The applicant must be a self-motivated, hard working team player that holds at least a Class II Georgia Certified Wastewater License that has a minimum of two years experience in the Water/Wastewater field.
- Valid Georgia Drivers License with dependable transportation a must.
- Must be able to work weekends when necessary.
- Applicant must have general knowledge of basic Chemistry and Biology.

Application can be downloaded from our website at www.epwsa.com. Please mail resume and application to EPWSA, Attention: Donna Van Haute, Director, 663 Godfrey Road, Eatonton GA 31024.